

**STEP 1:**

Go to file>new to create a new document

Enter size at 10% of the finished scale
(this banner will be 1.8x50m when printed)

Enter 0.5mm bleed
(this will scale up to 5mm of bleed at 100%)

Create your document

PRESET DETAILS

Width
5000 mm Millimeters

Height Orientation Artboards
180 mm   1

Bleed

Top Bottom
0.05 mm 0.05 mm

Left Right 
0.05 mm 0.05 mm

▼ Advanced Options

Color Mode
CMYK Color

Raster Effects
High (300 ppi)

Preview Mode
Default

More Settings

Create Close

BANNERS at 10%



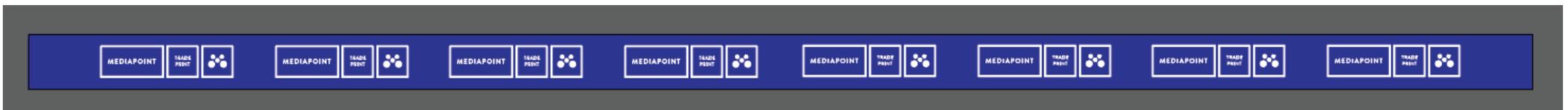
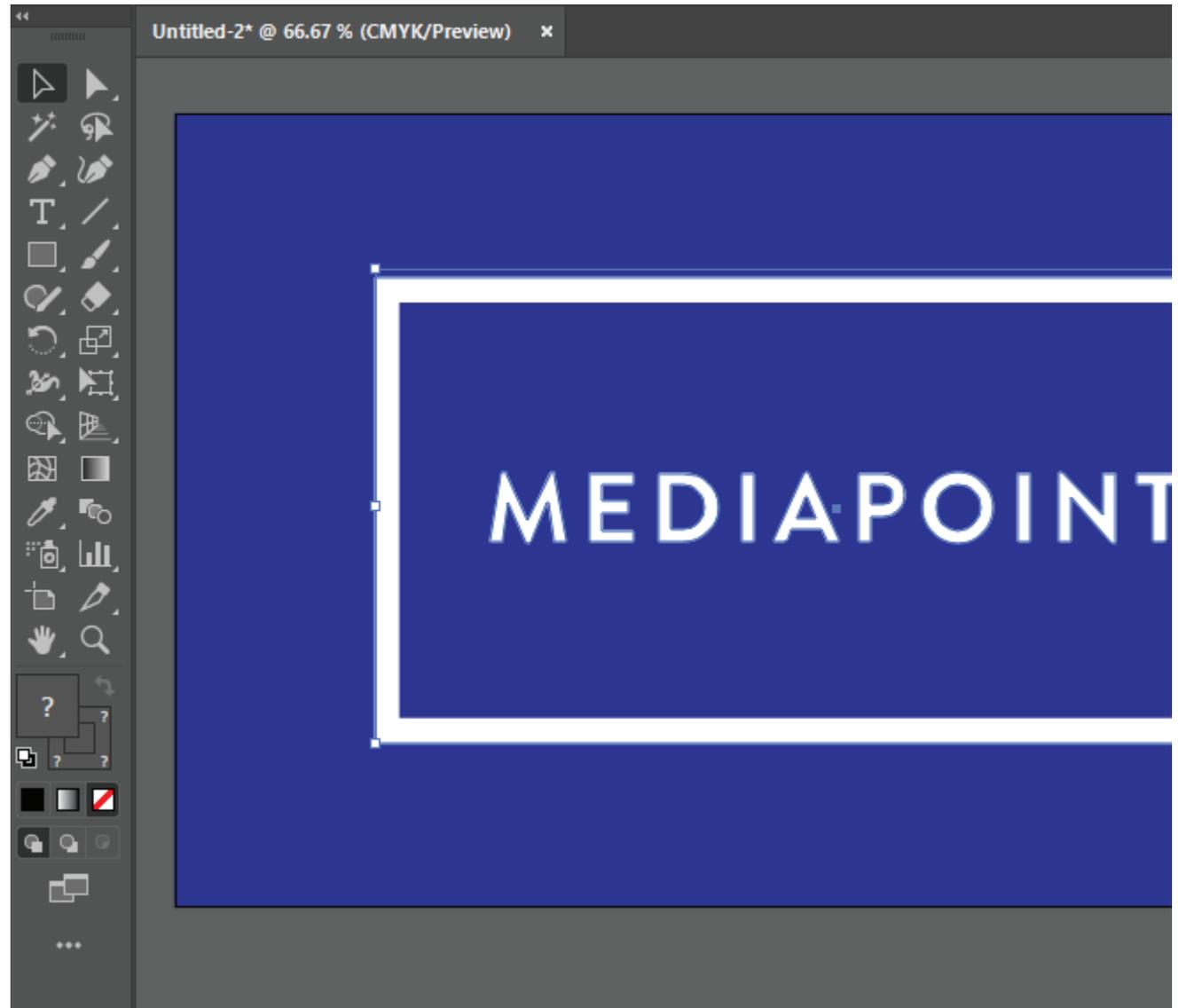
STEP 2:

Lay out your document

(make sure to tile your design if necessary)

Try to keep a safe space of 4.5mm around each edge for eyelets

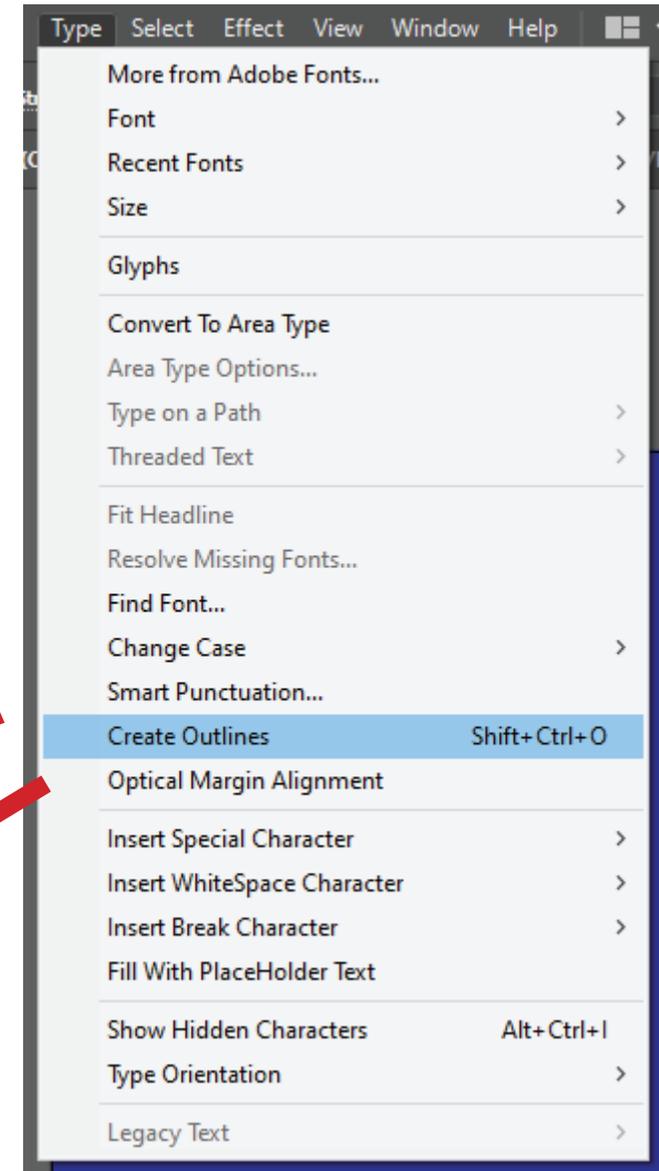
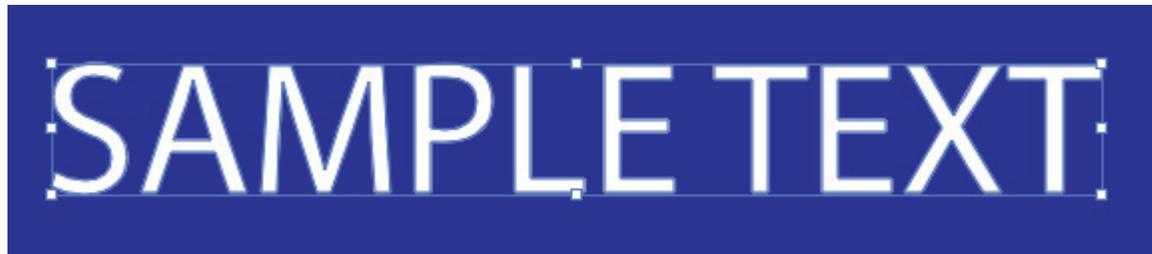
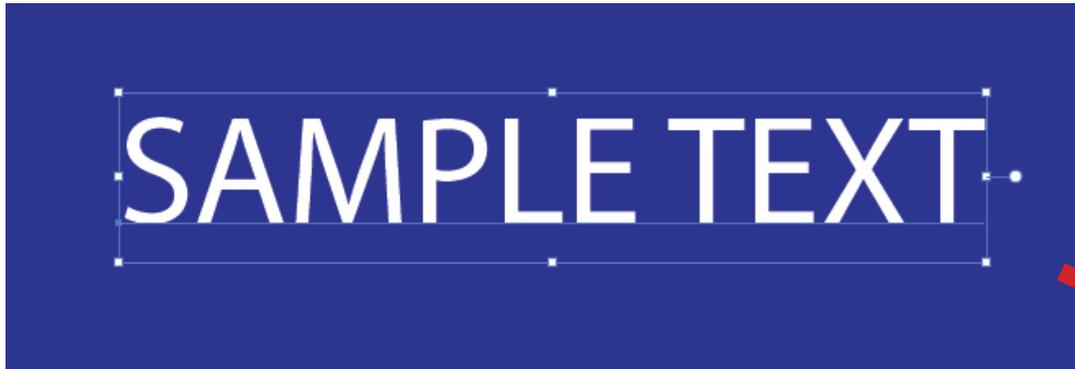
(we recommend 45mm as a safety zone around our eyelets)

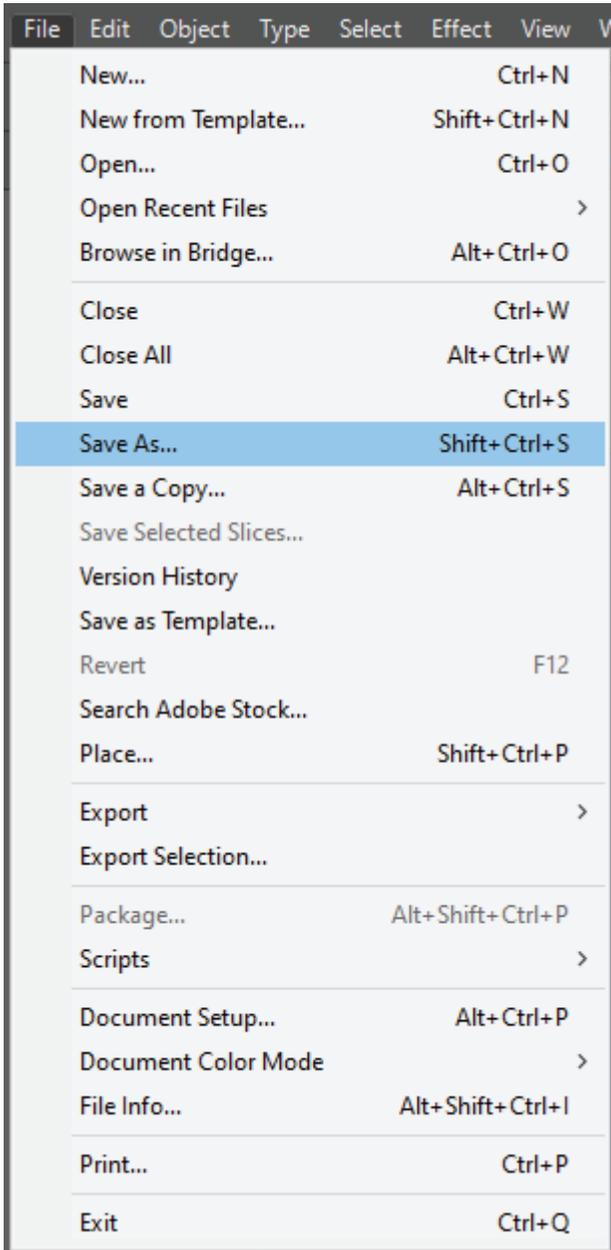




STEP 3:

Make sure to outline any text that is in the document (occasionally fonts are not correctly embedded into the exported PDFs. This means that while the text may appear normal in previews, it will error during printing and print as a totally different font; or not print at all. To avoid this, we recommend outlining all fonts in your documents to convert them to shapes.)

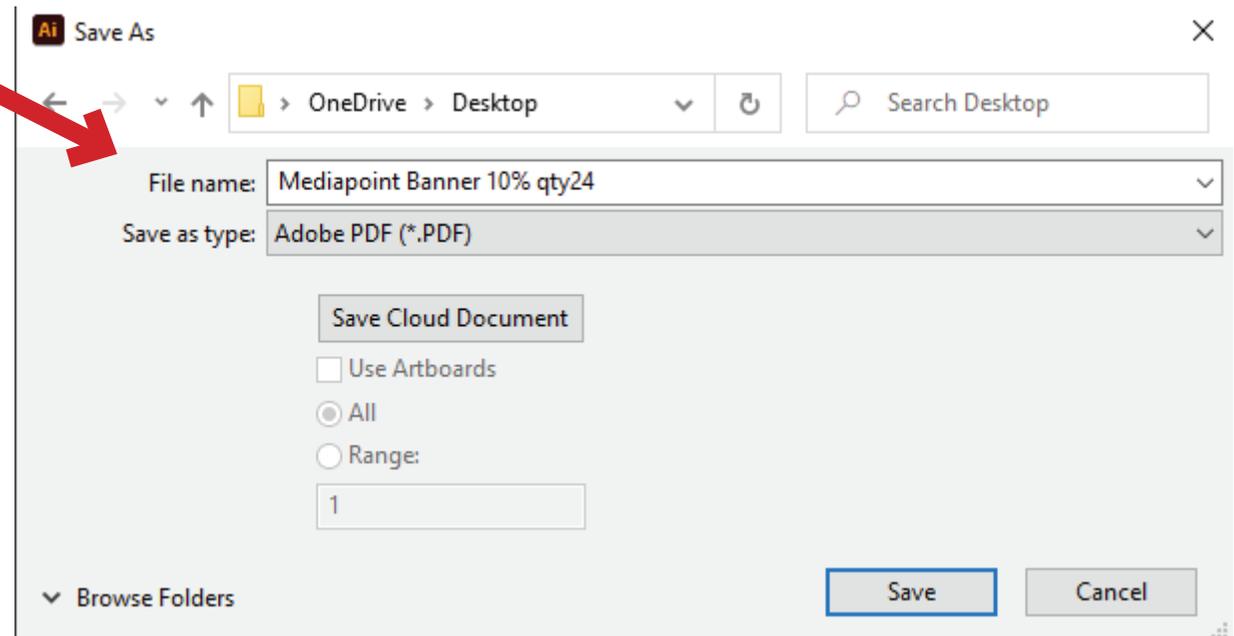


BANNERS at 10%

STEP 4:

Go to file>save as to export as a PDF

Make sure to include the quantity you require at the end of your file name.





STEP 5:

In the Save Adobe PDF window make sure the following is selected:

- > Compatibility with Acrobat 7 (PDF 1.6)
- > Use Document Bleed is selected
- > Colour Conversion is set to "No Conversion"
(This will ensure that Spot colours are not converted to CMYK Process colours. Please note that we can only match PMS C colours)

Save Adobe PDF

Adobe PDF Preset: [Illustrator Default]

Standard: None Compatibility: Acrobat 7 (PDF 1.6)

General
Compression
Marks and Bleeds
Output
Advanced
Security
Summary

Marks and Bleeds

Marks

All Printer's Marks

Trim Marks Printer Mark Type: Roman

Registration Marks Trim Mark Weight: 0.25 pt

Color Bars Offset: 2.117 mm

Page Information

Bleeds

Use Document Bleed Settings

Top: 0.05 mm Left: 0.05 mm

Bottom: 0.05 mm Right: 0.05 mm

Save PDF Cancel

Output

Color

Color Conversion: No Conversion

Destination: N/A

Profile Inclusion Policy: Don't Include Profiles